



Lighting Supervisor

Theatre Aspen, an award-winning professional theatre in the heart of the Colorado mountains, currently presents three mainstage productions each summer season, featuring directors, creative teams and actors from the Broadway community, a professional apprentice program, and a robust year-round education program, is seeking a Lighting Supervisor for the 2023 summer season.

The Lighting Supervisor will lead the lighting department for Theatre Aspen's season. Working with lighting designers and production management, this position is responsible for overseeing the preparation, hanging, connection and focusing of stage lighting fixtures, for all productions and special events at the Hurst Theatre site.

Duties of the Lighting Supervisor are the following, but not limited to:

- Attend appropriate pre-production meetings.
- Lighting Supervisor will assist Production Manager in maintaining the Hurst Theatre and the season's productions by overseeing the lighting department personnel, equipment, and schedules.
- Lighting Supervisor will be responsible of all lighting, video, and power at Theatre Aspen's Hurst Theatre site.
- Will coordinate all load-in and load-out of lighting and site power at the Hurst Theatre.
- Assists Production Manager in overseeing the Lighting Department budget for the season.
- Is responsible for organizing inventory; restocking and ordering of all lighting supplies.
- Will attend all production meetings, designer runs, tech rehearsals, openings, and performances as needed.
- Oversees, assists, and consults with Theatre Aspen School's (TAS) summer productions, if needed.
- Assists the Lighting Designers in the execution of the Hurst Theatre's repertory lighting plot, focus, and programming of productions.
- Will work with the Lighting Designers and provide all pertinent information including but not limited to: lighting inventory and theatre layout.
- Works with the Lighting Designer and all Managers to ascertain what additional equipment may be necessary for the season through purchase or rental. The Lighting Supervisor is responsible for acquiring the equipment under the guidance of and with the prior approval from the Production Manager or General Management.
- Serves as a member of the changeover crew, which coordinates the shifts required for repertory. Be present and participate in all changeovers and lend support to all other departments during change over, if needed.
- Supervises all hang and focus calls.
- Candidates must be exceptionally professional and feel comfortable working with very established directors, creatives and actors.
- Serves as a member of the change-over crew and participate in all change-overs and lend support to all other departments during change over.
- Acts as a mentor to all Theatre Aspen Apprentices.



- Other services that do not expressly conflict with the duties outlined in this contract, to be performed on an “as needed” basis determined by and at the direction of the Production Manager

Dates: Approximately May 22 – September 17, 2023

Competitive Salary, travel and housing provided.

To apply please send resume and cover letter to resumes@theatreaspen.org with the subject line “Lighting Supervisor.”

Theatre Aspen is an equal opportunity employer and understands that the work to create equitable theatre on and offstage is never done and we pledge to continually pursue equity, diversity, inclusion, and accessibility in our hiring, casting, education, and performance practices.