



Assistant Technical Director/Master Carpenter

Theatre Aspen, an award-winning professional theatre in the heart of the Colorado mountains, currently presents three mainstage productions each summer season, featuring directors, creative teams and actors from the Broadway community, a professional apprentice program, and a robust year-round education program, is seeking an Assistant Technical Director/Master Carpenter for the 2023 summer season.

The Assistant Technical Director will work as a member of the carpentry department for Theatre Aspen's season. Working with Scenic Designers and production management, the Assistant Technical Director is responsible for assisting the preparation, installation, and maintenance of scenic elements, for all productions and special events at the Hurst Theatre site.

Duties of the ATD are the following, but not limited to:

- Work with the Technical Director in conjunction with the Production Manager, to coordinate the technical and design needs during the preseason and season.
- As assigned by the Technical Director, assist with the implementation of load-in, tech and strike schedules for the main stage and educational productions, including but not limited to a crew calendar to comprise crew hours, crew calls, and changeovers.
- Attend production meetings.
- Attend first day of rehearsals, designer runs, technical rehearsals and previews as required.
- In collaboration with the Technical Director, coordinate delivery of all technical equipment needed for varying rehearsal spaces.
- Monitor and enforce safe working conditions and rules.
- Strive to make the technical apprentice positions as educational and worthwhile as possible.
- Assist Technical Director with management of the stage crew during all initial load-in and load-outs.
- Assist in maintaining tent, stage, seating structure, and general surrounding area of the Hurst Theatre.
- Act as Technical Director of education production offerings as needed.
- Help schedule and assist daily opening and closing of tent as needed.
- Other services that do not expressly conflict with the duties outlined in this contract, to be performed on an "as needed"; basis determined by and at the direction of the Director of Production.

Dates: Approximately May 22 – September 1, 2023



Competitive Salary and private housing provided.

To apply please send resume and cover letter to resumes@theatreaspen.org with the subject line "Assistant Technical Director".

Theatre Aspen is an equal opportunity employer and understands that the work to create equitable theatre on and offstage is never done and we pledge to continually pursue equity, diversity, inclusion, and accessibility in our hiring, casting, education, and performance practices.