

Theatre Aspen Education Health & Safety Procedures

As of January 4, 2021

Theatre Aspen Education is committed to the health and safety of our students and staff first and foremost. Our summer classroom procedures will be based on the most up-to-date recommendations from the national, state, and local levels, and as such, may be updated at any time.

We are eager to get back in the classroom and on stage, but are dedicated to doing so in a way that prioritizes the safety of our students while keeping parents' minds at ease.

Theatre Aspen Summer 2021 Protocols & Procedures

1. Each staff member, guest artist, teaching artist, and student (or their parent) must respond to a health screening for any symptoms at the top of each program day, consisting of a brief questionnaire, and if necessary, a touchless temperature check.
2. If anyone is experiencing a temperature of 100.3 or higher, or other COVID19-related symptoms, or has been exposed to anyone who has tested or is presumed positive for COVID-19, they will be cared for in a designated isolation area and sent home immediately.
3. Pick-up and Drop-off times will be staggered to minimize group interactions. Parents/family members will not be permitted into the building.
4. In each classroom and rehearsal space staff and students will adhere to the following guidelines:
 - a. All class sizes limited to 10 students per room
 - b. Maintaining 6' distance from each other
 - c. Wearing masks when within 6' of another person, unless other health considerations preclude wearing mask
 - d. using healthy hygiene practices (covering coughs and sneezes, washing hands, etc.)
5. Each cohort of 10 students will be self-contained. Cohorts will not intermingle, and will each have their own assigned classroom, snack, and lunch areas to minimize exposure.
6. Classroom, bathroom, and rehearsal space work surfaces, door handles, tables, chairs, props, etc. will be disinfected multiple times per day.
7. Each rehearsal space and classroom space will be equipped with a touchless thermometer, hand sanitizer, disinfectant wipes, disposable gloves, masks, spray disinfectant and facial tissues.
8. Separate cubbies, lockers, or containers will be assigned to each student for their personal belongings and supplies. Any reusable containers (i.e. plastic bins) will be sanitized weekly.
9. Signage on appropriate methods of cleaning, washing hands, coughing, and sneezing will be posted in central areas. Verbal reminders of these protocols will be given throughout each instruction day.

10. Any provided snacks will be individually wrapped.

2021 Refund Policy

- If Theatre Aspen determines that a program must be moved or cancelled, a full refund or course credit will be issued
 - If Theatre Aspen determines that a program must be cancelled after the start date, prorated refunds or credits will be issued.
- If customer withdraws registration prior to 1 week before program start, they will be issued a full refund less a 5% fee.
- If customer withdraws registration within 1 week of program start, there will be no refund, but can use credit toward future class.
- If customer withdraws registration after program start date, no refunds or credits will be issued.

I have read and agree to the above information.

PRINTED NAME OF PARENT:

Last	First	MI
------	-------	----

PRINTED NAME OF CHILD(REN):

Last	First	MI
------	-------	----

Last	First	MI
------	-------	----

SIGNATURE: _____ DATE: _____